Pauahi Foundation
Advancing the Mission of **Kamehameha Schools**

2025-26 Award Year Scholarship Committee Conflict of Interest Policy Kamehameha Schools Alumni Association - O'ahu Region Scholarship

Conflict of Interest ("COI") Policy

The Pauahi Foundation's Scholarship Committees (PFSC) are groups of individuals serving to recommend applicants for various scholarship awards. It is the policy of the Pauahi Foundation to identify real or perceived conflicts of interest on the part of its PFSC members, to assure that real or perceived conflicts of interest are fully disclosed, and then to take appropriate action. In order to reduce or eliminate any perceptions of favoritism, we require all PFSC members to adhere to the following policy:

- PFSC members shall exercise good faith in all transactions and dealings with the Pauahi Foundation.
- PFSC members agree to select scholarship recipients solely on the basis of objective criteria applicable to the particular scholarship approved by the Pauahi Foundation.
- If a PFSC member is related to or has a personal relationship with, or personal knowledge of, any potential scholarship recipient or such person's family ("Conflicted Recipient"), the PFSC member:
- Must fully disclose the conflict to the Pauahi Foundation Scholarship staff via this form at any time the PFSC member knows or becomes aware of a Conflicted Recipient.
- Must then withdraw from the PFSC
- PFSC members, their immediate family members and anyone else living in their household shall not receive any monetary benefit through any scholarship awarded through Pauahi Foundation.

Instructions: All committee members must complete the COI affirmation. Please print, sign & date.

Report COI Circle: Yes or No	**Committee Member** Last, First Name	**Applicant** Last, First Name	**Relationship Between Member & Applicant**	**Committee Member Signature**	**Date**
Yes No					
Yes No					
Yes No					
Yes No					
Yes No					

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2025-26 Award Year Scholarship Committee Confidentiality Pledge
Kamehameha Schools Alumni Association - Oʻahu Region Scholarship

I agree that in conjunction with my service as a Scholarship Committee member, any and all information obtained by me or disclosed to me during my service which includes information not generally known to the general public or other departments within Kamehameha Schools (KS) are strictly confidential and proprietary to the Pauahi Foundation and shall be treated as confidential information. I covenant in perpetuity that such information shall not be disclosed, discussed or revealed to any persons, entities or organizations. I understand and acknowledge this Confidentiality provision is a mandatory condition for the Pauahi Foundation to permit me to participate as a volunteer and member or any Scholarship Committee. I agree that the Pauahi Foundation would suffer irreparable harm if I breach this Confidentiality Pledge and therefore both parties agree that if such breach occurs, my service shall immediately terminate, and the Pauahi Foundation may take further appropriate action.

By signing this, I hereby acknowledge that I have read the Pauahi Foundation's Scholarship Committee Conflict of Interest Policy and Confidentiality Pledge and will adhere to its terms in recommending recipients for scholarship awards. I also acknowledge these are the agreed upon candidates for the Kamehameha Schools Alumni Association - Oʻahu Region Scholarship:

1._____
Print: First and Last Name Signature Date

2._____
Print: First and Last Name Signature Date

3._____
Print: First and Last Name Signature Date

4._____
Print: First and Last Name Signature Date

5._____
Print: First and Last Name Signature Date

Mahalo for your kōkua!

Please return completed Record of Decision, Conflict of Interest, Confidentiality Pledge to:

Pauahi Foundation
567 South King Street
Honolulu, Hawaii 96813

Attn: Māhealani Jimenez (KSK '91)
Manager, Scholarship & Donor Relations
Office: (808) 534-8039
Email: chjimene@ksbe.edu